

SEBS Laptop Check Out

Student: _____ Grade: _____ 1st Blk Instructor: _____

Reason for check out/ Programs needed: _____

Check-out date: _____ Return date: _____ Teacher signature: _____

Computer ID: _____ Serial #: _____ Dist 70 # _____

Additional Items: _____

Noted Damage/Issues at Checkout:

I have made note of any damage to the computer/accessories as instructed and understand that I will be responsible for any additional damage (or theft of any item) while it is in my possession.

Student Signature: _____ Date: _____

Returned: _____ Condition: _____ Administrator Signature: _____

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